



Recertification Guidelines 2011

The ABCP formalised its recertification process in 2001.

In 2008 re-entry criteria and a probation period were established.

Reporting Period:

The reporting cycle begins on January 1st 2008 and ends on 31st December 2010. Data that is eligible for recertification must have been accrued during this period.

Recertification reports must be submitted to the ABCP by 31st March, 2011 otherwise a late fee will be charged.

When do you recertify?

The period of each recertification cycle will be 3 years. The ABCP will notify perfusionists when their recertification reports are due, in December of the preceding year. Recertification information is available on the ANZCP website as is a listing of who is certified and when they are due to next recertify. At this stage there are no plans for electronic lodgement of recertification reports.

Extension of reporting period.

Upon written application and under special circumstances, the ABCP may use its discretion to grant an extension to the reporting period. All applications for extension must be received by the closing date for recertification, March 31st of the appropriate year.

Probation

A Perfusionist who fails to submit their completed recertification application by the March 31st deadline and does not formally request an extension will be placed on probation. Probation shall last a maximum of one reporting year and will be noted on the official ABCP registry. Following the probation period, a Perfusionist who fails to recertify will have their name removed from the registry.

Reinstatement

A Perfusionist on probation must apply in writing to the ABCP for reinstatement prior to the next March 31 reporting deadline. The submission for reinstatement should include:

1. An explanation of the reasons for not completing recertification for the previous period.
2. A completed recertification application for the previous recertification period.

The Perfusionist's subsequent recertification period will include activity performed during the probation period.

Loss of Certification

A Perfusionist will lose their certification:

1. If on probation and does not successfully meet the criteria for reinstatement.
2. As a consequence of a determination by the Perfusionists Registration Board pursuant to the disciplinary process under the rules of the ANZCP.

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A Perfusionist who loses their certification or is in danger of losing their certification may make a formal written appeal to the ABCP.

Certification Re-entry

A Perfusionist who wishes to re enter the certification process must apply to the ABCP in writing outlining their circumstances. The following criteria, based on clinical experience, must then be met before certification will be re issued.

Period of time uncertified	Re-entry criteria
Less than 1 year	40 Perfusion cases*
Greater than 1 year and less than three years	40 Perfusion cases Completion of the ABCP simulator course
Greater than 3 years	80 Perfusion cases Completion of the ABCP simulator course Oral examination

*Cases must be clinical and not on simulator

The registry will display those individuals undertaking re-entry as in the probation phase. (P)

A log book detailing the clinical perfusion cases performed will be required to be submitted. This log should be accompanied by a letter of clinical competency from the applicant's clinical supervisor and a statutory declaration from the applicant verifying the cases performed to be true. The cases must be performed following the date of application for re-entry.

Recertification Fees

Members	\$75.00
Non Members	\$125.00
Late Fee (Applicable to both Members and Non-members)	\$125.00

A recertification certificate will not be issued if the candidate has not paid the appropriate fees.



Recertification Requirements

Clinical Activity Points: 150 points over 3 years

<u>CORE PERFUSION ACTIVITIES</u>	<u>MINIMUM 40 POINTS / YEAR</u>
Cases: Primary Perfusionist	1 point each
Cases: Supervising trainee (Sitting with trainee in OR)	1 point each
<u>NON CORE PERFUSION ACTIVITIES</u>	<u>MAXIMUM 10 POINTS / YEAR</u>
Standby	1 point each
Cell washer	1 point each
IABP, VAD, ECMO, ECLS (Establishment of support)	1 point each
ECLS Management	1 point per shift

Professional Activity: 45 Continuing Education Units (CEUs). over 3 years

Certified Perfusionist must accumulate 45 Continuing Education Units (CEU's) during the 3 year recertification period.

A minimum of 15 CEU's must come from Category A.

One Continuing Educational Unit is defined as 50 minutes spent in an organized, structured or unstructured learning experience.

CEU's are categorized according to the type of educational activity undertaken

Category AA – The Australian and New Zealand College of Perfusionists ASM is automatically allocated 20 Category A CEU's

Category A – Accredited perfusion meetings, seminars and other perfusion activity

Category B – Non accredited perfusion and other medical meetings

(These include meetings not equally accessible to the general Perfusion public and do not require ABCP accreditation)

Category C – Individual educational and self study activities

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Category A – Accredited perfusion meetings, seminars and other perfusion activity

In general, these meetings should be of a Perfusion or associated medical field (eg. Surgery, Anaesthesia) focus.

Activity	CEU's per Item
National and International meetings approved by the ABCP	See above definition, refer to listing of meetings on website
Publication of chapter in perfusion related book	15
Published Abstract	5
Publication in Journal with editorial policy	15
Presentation at National or International meeting approved by the ABCP	15

Category B – Non accredited perfusion and other medical meetings

Activity	CEU's per item
National or International meeting	See above definition
State perfusion meetings	See above definition
Company sponsored educational events	See above definition
Other medical meetings: Grand rounds, In-services, M&M etc.	1 / session
Journal Club	1 / session

Category C – Individual educational and self study activities

Activity	CEU's per item
Perfusion related lectures	1 / per session
Perfusion related tutorials	1 / per session
Marking of perfusion examinations, essays, assignments.	2 / per session
Development of SUT perfusion curriculum	10 / per subject
Enrolment in professionally relevant university course	15
Subscription to professionally relevant journal	5 / subscription (individual journals can only be claimed once during 3 year cycle) [Max of 3 subscriptions]

The ABCP will consider applications from members in relation to other activities that members feel warrant the allocation of CEU's. All applications should be received three months prior to the closing date for recertification.

Clarification of meeting CEU values can be obtained at any time by contacting the ABCP



DOCUMENTATION

As of January 1, 2009, it is the responsibility of each perfusionist to retain supporting documentation reflecting the activity in which he or she has been engaged which would support professional activities. The perfusionist is ultimately responsible to provide verification of professional activity and explain discrepancies. Acceptable documentation is as follows:

Category A

- Approved Perfusion Meetings: An official program from the meeting attended, detailing meeting times and contact hours. Registration documentation.
- Perfusion Publications: Complete reference of book or article (authors, title, journal and date/volume of journal).
- Perfusion presentation: Copy of program agenda.

Category B

- An official program from the meeting attended, detailing meeting times and contact hours. Registration documentation.
- Grand rounds, Journal clubs etc: Time and date of event, topics presented, meeting flyers

Category C

- Lectures and Tutorials: Letter of invitation, time, date and topics presented
- Relevant courses: Letter of enrolment.
- Journals: Copy of subscription details, or evidence of access to journal

CONTINUING EDUCATIONAL PROGRAM APPROVAL

Category A CEU Approval Procedure

Only international and national Perfusion and associated medical meetings, approved in advance by the ABCP, may qualify for Category A CEUs. It is up to the individual to contact the ABCP prior to attending the meeting to ascertain the suitability of classifying the meeting as category A.

Local perfusion meetings and other perfusion meetings not equally accessible to the general perfusion community are not eligible for Category A CEUs and do not need ABCP approval.

Statements by meeting organisers indicating that category A rating is pending are strictly prohibited by the ABCP. The advertising or marketing of a meeting as having ABCP approval without written confirmation is not permitted.

Insufficient points for recertification:

If a candidate believes they have insufficient points for recertification, they should contact the secretary of the ABCP before the recertification deadline.

Long Service Leave & Maternity Leave:

Candidates who take long service or maternity leave will have their recertification requirements reduced on a pro rata basis. They should contact the ABCP secretary, before the certification deadline.

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Auditing of Recertification Reports:

A number of candidates will be selected at random to have their submissions audited.

Candidates who are to be audited will be contacted by the Board to arrange a time for the audit process.

At the audit, the onus is on the candidate to provide evidence supporting their submission.

The ABCP appointed auditor may come from the same state or territory as the candidate being audited. An auditor from another state may be provided if the candidate being audited requests this.

The request for an out of state auditor must be submitted in writing to the secretary of the board within 28 days of notification of audit.